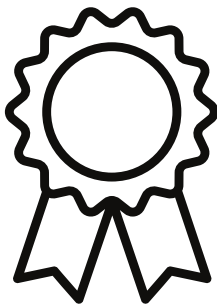


How to Obtain Your Digital Badge

Once you have completed a qualifying CEEL course(s) or attended a qualifying professional learning event:



1



Request a CEEL Digital badge through this [request form](#)

- **Submit verification of completion or attendance:** You can submit a scan, PDF, or photo of your professional learning verification documents such as transcripts. The document must show your name and the information of the courses you completed. *
- **Complete your payment for the desired CEEL Digital Badges.** Note that the email address you provide will be used to deliver your digital badges.

2



Check your email for the issued badge from CEEL's Credly Profile

- You will receive an email with the option to accept the digital badge.
- Contact ceel@lmu.edu if you have not received your badge within 1 week from purchase.

3



Accept your badge and share your professional learning achievements with your online community

- If this is your first time accepting a badge, you will be required to create a profile page where you will compile and showcase this and future badges.